

# *The Journey Begins Here!*

We are happy and proud to welcome your child to our school and your entire family as part of our Christian Community.



**St. Leo School**  
Ridgway, Pennsylvania

**2007 / 2008**

## PHILOSOPHY OF SAINT LEO SCHOOL

Our primary concern is to assist our children in realizing their high position as persons created in the image and likeness of God, their redemption by His Son, and their true purpose in life to attain eternal salvation through the guidance of the Holy Spirit.

*We believe that it is our obligation to:*

- † inspire the children to a knowledge, love and service of God as their essential purpose in life
- † impart knowledge and skills, while encouraging experimentation, creativity, and development of appreciative attitudes
- † develop the intellectual potential of the child
- † instruct each pupil so that he or she will become a practical Catholic with high morals and ideals, a good citizen, and a worthy member of society who will uphold the principles of Christian living
- † employ up-to-date methods to cope with the demands of today's society
- † develop the talents of each child's diverse learning style
- † acknowledge the role of the parent as the most important person in the education of the child
- † recognize the teacher as an influential person in the intellectual development of the student
- † parallel the goals of modern education by continually striving for self improvement
- † promote worthwhile study habits and attitudes toward learning within each child

With these ideals uppermost in the minds and hearts of the teachers, who are privileged to serve Christ through His children, we will reach our eternal salvation by molding the child's character and mind to form Christ in each individual. Then we can say with Saint Paul of each child,

*“It is no longer I that lives, but Christ who lives in me.”*

*Dear Parents,*

**I**t is with great pleasure that the Faculty and Administration welcomes you to another school year at Saint Leo's. Our main objective is to provide your children with a quality education, rooted in our Catholic faith and values.

The information compiled in this policy handbook/calendar has been done with much thought and consideration for the best interest of all. It is hoped that you will abide by these decisions so that the education of all our children may be carried out in a Christian atmosphere where they learn not only love of God and neighbor, but also discipline and self-respect.

We hope that you find this policy handbook helpful to you and your family. Please refer to it from time to time in case you would have any questions.

Thank you and have a great year.

Sincerely in Christ,



Mrs. Mary A. Detwiler

*Principal of St. Leo's School*

***Mission Statement***

Our mission at St. Leo School is to develop a student's love and service to God and His people. We will quench their thirst for knowledge with educational programs based on the Gospel of Christ.

***Children's Mission Statement***

My mission is to know, love and serve God, to be a good neighbor and friend, and to learn and grow in God's love each and every day.

# SCHOOL HOURS

Regular school classes are scheduled as follows:

	A.M. Session	P. M. Session
<b>Pre-School</b>	8:15 to 10:45	11:45 to 2:00
<b>Grades K - 8</b>	7:55 to 11:40	12:25 to 2:15
<b>Grades K - 8</b>	Lunch: 11:40 to 12:25	

In the case of a 2 hr. delay, classes will be rescheduled as follows:

	A.M. Session	P. M. Session
<b>Pre-School</b>	10:15 to 12:00	12:30 to 2:00
<b>Grades K - 8</b>	9:55 to 12:25	12:25 to 2:15
	Lunch: 12:25 to 1:10	
<b>Grades K - 8</b>		1:10 to 2:10

Catholic Schools Office - Diocese of Erie

## Attendance Policy

### Definitions:

**Compulsory school age:** the period of a child's life from the time he/she enters school as a beginner, which may be no later than eight years of age, until the age of seventeen or graduation from high school, whichever comes first.

**Compulsory attendance (for Catholic Schools):** attendance at a school operated by a bona fide church or other religious body which provides a minimum of 180 days of instruction or 900 hours of instruction per year at the elementary level or 990 hours of instruction per year at the secondary level.

**Lawful absence:** absences for which the school has received a written excuse from the parent/guardian. This excuse should be received within three days of the absence. Absences may be excused when a student is prevented from attendance for mental, physical, or other urgent reasons, which include but are not limited to illness, family emergency, death of a family member, medical or dental appointments, authorized school activities, and educational travel of 5 or fewer days with prior approval. In addition, lawful absences include student attendance at court hearings related to the student's involvement with the Office of Children and Youth or juvenile probation.

**Cumulative lawful absences:** a maximum of ten days of cumulative lawful absences verified by parental notification are permitted during a school year. Absences beyond ten cumulative days require an excuse from a physician.

**Unlawful absences:** absences for which the school has not received a written excuse from the parent/guardian. If an excuse is not received within three days of the absence, the absence is permanently counted as unlawful.

**Truancy:** a student is considered truant when absent for three or more days without a valid excuse.

### Responsible parties:

The parent/guardian or person in a parental relationship, such as a foster parent, is responsible for ensuring that a child attends school regularly and for providing a written excuse in the event of absence.

Principals, teachers, and tutors are required to report to the Catholic Schools Office cases when a child of compulsory school age has been absent three days without a lawful excuse.

### Procedures for lawful absences:

A student who is absent due to mental, physical, or family reasons of an urgent nature, is considered lawfully absent if the absence is less than three days consecutively and if the parent/guardian provides a written excuse within three days of the absence.

A student who is absent for three or more consecutive days is considered lawfully absent if a written excuse is provided by a physician.

A student who has been absent for 10 days during the school year is considered lawfully absent if a written excuse is provided by a physician.

### Procedures for unlawful absences:

1. First unlawful absence: parent/guardian receives notice of unlawful absence from the school. Legal penalties established by law for violation of compulsory attendance requirements are attached to the notice. The name and telephone number of a school contact person are included with the notice.
2. Second unlawful absence: parent/guardian receives second notice of unlawful absence from the school. Legal penalties established by law for violation of compulsory attendance requirements are attached to the notice. Name and telephone number of a school contact person are included. An offer of assistance is made to the parent.

3. Third unlawful absence: parent/guardian receives third notice of unlawful absence by certified mail, noted as "official notice of child's third illegal absence." Legal penalties established by law for violation of compulsory attendance requirements are attached to the notice. Three days after such notice, the student and/or parent/guardian who violates these requirements shall be liable without further notice. A family-school conference is coordinated by the school, to include the development of a Truancy Elimination Plan. Specific directions for developing and writing a Truancy Elimination Plan are attached as an appendix to this document.
4. Subsequent unlawful absence: after agreeing to a TEP, or if there is no agreement and 3 days have passed, if the child is unlawfully absent at any point within the school year, a notice of unlawful absence is sent home via certified mail. This includes advising the parent/guardian that a citation is being sent to the magisterial district judge. After this notification, the school is no longer obligated to send additional notices but should refer all future incidents of truancy directly to the magisterial district judge. It is recommended that the school continue to call the parent/guardian to inform them of additional truancy.

In addition to or in lieu of notifying the magisterial district judge, the school refers the child to the Office of Children and Youth for services. The Office of Children and Youth may be provided with a copy of the TEP if the parent/guardian gives written consent.

5. Continued truancy: if the child continues to be truant after the above process, the school should file citations with the magisterial district judge citing the continued truancy on a weekly basis. If the child is habitually and without justification truant from school, additional measures may include assessment of the child to determine if protective services are needed.

## ACADEMIC STATEMENT

St. Leo's school is committed to academic excellence. All students shall be encouraged to achieve their full potential through an academic program which consists of high standards in curriculum and faculty performance. Student progress will be monitored and reported regularly to both students and parents. Sincere efforts will be made in correcting deficiencies. The goal of academic excellence can only be assured when parental involvement occurs and open communication among parents/guardians, teachers, students and administrators is practiced.

## COMMUNICATIONS

Regular and open communications among teachers, students, parents/guardians, administrators, and school support groups are essential to the well being of the school. All communication among members of the school community should be carried out in the spirit of Christian charity always remembering that our students are children of God and that the Holy Family is the role model for our schools. Communications will encourage student achievement, will allow for proper appraisal of student progress and will coordinate teacher efforts.

A formal communications system from teacher to parent shall be instituted to identify student accomplishments and/or deficiencies, with praise and/or recommended corrective actions.

Parents/guardians are strongly encouraged to communicate to the administration or teachers any circumstances that may adversely impact children's academic, behavioral or social progress. For example, changes in family status such as serious illness, death, separation, divorce, or financial hardship may have a significant and adverse impact on a student and should be communicated to the school.

A folder containing important papers, including tests to be signed and correspondence from the school, will be sent home every Tuesday with each student in grades K-8. Please make every effort to look through it and return it as soon as possible.

## DISCIPLINE

Proper conduct of students is essential to the fulfillment of the school's Christian and academic mission. Therefore, a discipline code has been established and will be enforced at St. Leo's school.

This code shall apply to all students while in school and during school sponsored activities. This code shall be impartially applied and should foster self discipline, maturity, and self-worth.

The teacher represents the parent/guardian in the classroom (in *loco parentis*) and is primarily responsible for student discipline. Serious discipline problems or

continuous and deliberate minor discipline problems will be brought to the attention of the administration.

If warranted, the school will suggest and, if parental consent is given, initiate appropriate psychological counseling for a student in need of assistance.

Discipline is one of the most important lessons you will learn while at St. Leo's School. Discipline develops self-control, character, orderliness and efficiency. It is the key to good conduct and proper consideration for other people. Any action of a student which hinders the carrying out of an objective in the classroom in particular and the school in general will result in the following courses of action:

1. Minor infractions of the rule will result in a disciplinary notice being sent home. After two such notices the child will spend one hour of detention after school on a specific date designated by the teacher.
2. Major infraction of school rule will result in a one hour detention after school one day after the infraction or whenever convenient with the teacher.
3. After three major infractions, a conference will be held with the child, the parents, the teachers, the principal and the pastor. A course of action will be decided upon at this time. This may include an in school suspension. Continued misbehavior could result in expulsion. Pastor and principal will make all final decisions. All students must learn to take responsibility for their actions.

### The following may be considered, but NOT limited to, Minor Infractions:

- ◆ Talking out in class
- ◆ Excessive or loud talking in classroom/hallway, stairwells, lavatory
- ◆ Out of seat without permission
- ◆ Throwing objects
- ◆ Leaving classroom without permission
- ◆ Walkmans, videogames, head sets in school
- ◆ Pushing/shoving/tripping
- ◆ Common discourtesy/disrespect to faculty/staff and other students
- ◆ Frequent failure to do homework
- ◆ Disrespect of school/other students' property
- ◆ Note passing
- ◆ Chewing Gum

### The following may be considered, but NOT limited to Major infractions:

- ◆ Destruction of school/student property
- ◆ Fighting with another student
- ◆ Forging an excuse or signed paper
- ◆ Unacceptable conduct anywhere
- ◆ Repeated disrespect (classroom, gym class, student assemblies, etc.)
- ◆ Profanity (written or verbal)
- ◆ Violation of dress code on dress down days
- ◆ Repeated tardiness
- ◆ Threats (verbal or written)
- ◆ Cheating

## **DRUGS, ALCOHOL AND WEAPONS POLICY**

St. Leo's School recognizes that the misuse of drugs is a serious problem in that chemical use, abuse, and dependency seriously impair the ability of individuals to develop their full potential.

**In order to deter the possession and use of prohibited items (alcohol, cigarettes, tobacco products, controlled substances, drugs, and drug paraphernalia), the following policy will be adhered to:**

1. Any faculty member or administrative member may, upon reasonable suspicion of prohibited items, conduct a search of a student or a class in order to confiscate such items. As a condition of attending this school, parents and children give their implied consent to a search.
2. If any student is found to be in the possession of any of these prohibited items, disciplinary action will be determined by the principal and pastor.
5. The sale and/or delivery of any controlled substance shall result in immediate expulsion from the school.
4. Weapons of any sort in the school or within the geographic boundaries of St. Leo's School are forbidden and violators will be subject to appropriate disciplinary actions.

## **CUSTODY NOTIFICATION**

In split families where there are custody arrangements, a copy of the court order is required by law to be kept in the school. If the court order changes or is updated, a copy of the new order must be sent by the parent/guardian to replace the prior order.

## **USE OF THE TELEPHONE**

Students are not permitted to use the phone for personal calls. Teachers and students will not be called to the phone during the school day. Important messages will be relayed. Cell Phones are not permitted in School.

## **PARTY INVITATIONS**

Invitations to a child's birthday party may be passed out in school with the TEACHER'S PERMISSION. However, if ALL children are not being invited to attend, then the teacher will NOT ALLOW ANY invitations to be given out in the classroom. They will be returned home with the child and they will be asked to please mail them privately in order to avoid hurt feelings and embarrassment. The exception; if girls ONLY are being invited, then they may be passed out to the girls; if boys ONLY are being invited, then they may be passed out to the boys.

## **BIRTHDAY TREATS**

Children may bring treats to school to share with their classmates on their birthday. However, children **WILL NOT BE PERMITTED TO BRING PIZZA, HOAGIES, WINGS, ETC.** for lunch. Balloons and/or other gifts **SHOULD NOT** be sent to school.

## **FADS AND TRENDS**

Due to the very nature of fads and trends, it is often impossible to address each and every one at the time of publication of this handbook. Therefore, the administration of St. Leo's School reserves the right to address any issues concerning hair, jewelry, clothing, or shoes that may arise as the result of a current fad/trend. Disciplinary action will take place on an as needed basis.

## Chapter I: PUPIL PERSONNEL

**Admissions...** St. Leo's School welcome prospective students of all religions, races and ethnic origins who have the ability and the desire to receive a Catholic education focusing on the development of the whole child in a faith and values centered environment.

Students will be afforded the opportunity for enrollment in the following order of priority:

- a. Students already enrolled at the school
- b. Children of employees
- c. Children of Alliance member parishes: provided there is no room in their parish school
- d. Children of area parishes which do not have Catholic schools
- e. Children of non-parishioners with an immediate family history of previous student enrollment
- f. Children of all other non-parishioners on a first come, first serve basis

Applicants for kindergarten shall meet the local district's guidelines for age.

Applicants must present an immunization record, birth certificate, social security number, and baptismal certificate, if baptized in a parish other than St. Leo's. Applicants for pre- school must meet the local school district guidelines for age.

Registration takes place annually during February. Notification of these dates will appear in the Church Bulletin and the Ridgway Record. Any child regardless of race, creed or religion is eligible to attend. When registering prospective students for admission to Saint Leo's School the following documents are needed:

- a. State Birth Certificate
- b. Baptismal Certificate for those who were baptized outside Saint Leo's Parish
- c. Record of First Holy Communion, if applicable
- d. Health records showing dates of immunizations
- e. Social Security Number

### **Pre-school...**

Children entering Pre-School must be three years of age as of June 1 in order to enroll in the 3 year old class which meets two half-days per week. (Tuesdays and Thursdays)

To enroll in the four and five year old class which meets three half-days per week (Monday, Wednesday, Friday) the child must be at least four years of age as of June 1.

The Pre-School morning hours are from 8:15 to 10:45. Children may be brought to class no earlier than 8:00 a.m. It is a requirement that all children attending Pre-School be potty trained.

Pre-School afternoon sessions are from 11:45 a.m. to 2:00 p.m. and arrival is no earlier than 11:30 a.m.

### **Kindergarten...**

Children entering Kindergarten must be five years of age as of June 1 in order to enroll in this group. There will be a full day session of Kindergarten. It will begin at 7:55 a.m. and end at 2:15 p.m. Students enrolled will need to pack a lunch everyday. Children are asked to use the Allenhurst Avenue entrance when coming into the school.

## UNIFORMS

Uniforms may be ordered at anytime during the school year by writing to or calling Flynn & O'Hara Company.

### Flynn & O'Hara Uniforms

10905 Dutton Rd., Philadelphia, PA 19154  
215-637-4600 or 1-800-441-4122 / Fax Number: 215-637-6392

Uniforms must be ordered by July 15 of the previous school year to be guaranteed delivery by the beginning of the school year.

## GIRLS' UNIFORMS

**Jumpers** - Grades Kindergarten to Grade 4

**Skirts** - Grades Five to Eight. Length of skirt should not be more than two inches above the knee.

**Shorts and Skorts** - Girls are permitted to wear uniform shorts or skorts during the months of August, September, May and June. **Skorts must be ordered from the FRENCH TOAST CO. only.** They will be the only accepted uniform style.

**Slacks** - Girls are permitted to wear solid navy blue **DRESS SLACKS** (no jeans or Dockers) under their uniforms during the months of November through March. **SLACKS ARE NOT TO BE WORN IN PLACE OF SKIRTS OR UNIFORM JUMPERS.**

**Blouses** - Short Sleeve or Long Sleeve

Light Blue Front Button - Down Blouse

Peter Pan or Oxford Type Button - Down Collar

**Sweaters** - Uniform navy blue cardigan - Uniform navy blue vest sweater - Uniform navy blue pull over sweater

**Socks** - Navy blue knee highs - Navy blue leotards - Navy blue or white ankle **logo free** socks may be worn with shorts only - No socks below the ankle

**Shoes** - Black, gray, brown, tan, or navy blue - Clogs, sandals, plastic shoes, sneakers or any athletic type shoes with a logo, and any boot style shoe is not permitted.

**Hair** - No clipper designs, shaving of the head or outlandish hair styles are permitted. No tinting or dyeing of hair is permitted. No hair pieces. - **NO FAD HAIR STYLES!**

**Jewelry** - Earrings may be worn provided they are not gaudy or dangling. They are limited to two in each ear lobe. Necklaces, rings, watches, bracelets, etc. are limited to ONE of each. Girls are NOT permitted to wear choker style necklaces. Plastic, leather, hemp/jute, and other materials other than gold or silver are NOT permitted. Make-up, eye shadow, eye liner, blush and lipstick are **NOT PERMISSIBLE.**

**Nails** - Girls are not permitted to wear acrylic/fake nails. Nail polish may be worn but should be pale in color.

*Girls are encouraged to wear shorts under their uniforms especially on gym days.*

## BOYS' UNIFORMS

**Pants** - Navy blue conventional dress pants of good quality material - Leisure type pants are not acceptable - No jeans, no rivets and no patch pockets

**Shirts** - Long or short sleeve light blue dress shirt or knit light blue pull over style shirt

**Shorts** - These must be uniform shorts only and may be worn during the months of August and September, May and June

**Sweaters** - Uniform navy blue pull over sweater, cardigan, or vest sweater

**Socks** - Navy blue or white tube or crew length **logo free** socks, no socks below the ankle

**Belts** - Brown or black

**Shoes** - Solid black or brown dress shoe - no boots or high tops - no sneakers - no athletic type shoe with a logo

**Hair** - Extremes in length of hair is not acceptable. Tails, shaving of the head, spiked hair, tinting or coloring of the hair, or any type of clipper design is not allowed. Hair on the boys should not touch the collar and the ears must show. Facial hair (long sideburns, chin hair, etc.) is NOT permitted. Boys must be clean shaven. Sideburns should be no longer than the middle of the ear. No perms are permitted. **NO FAD HAIRSTYLES!**

**Jewelry** - Boys are permitted to wear one watch and one necklace. Plastic, leather, hemp/jute, and other materials other than gold or silver are NOT permitted.

**BOYS ARE NOT PERMITTED TO WEAR EARRINGS. NO BODY ART or PIERCING IS PERMITTED. SNEAKERS MAY BE WORN ONLY FOR GYM CLASSES.**

ALL UNIFORMS SKIRTS, PANTS, BLOUSES, SHIRTS, AND SWEATERS MUST BE KEPT CLEAN AND IN GOOD REPAIR.  
SHIRTS AND BLOUSES MUST BE TUCKED IN AT ALL TIMES. REPEATED OFFENSES IN UNIFORM AND/OR HAIR VIOLATIONS  
WILL RESULT IN DETENTION. WHITE UNDERSHIRTS ONLY MAY BE WORN UNDER SHIRTS/BLOUSES.

**NOTE:** Any child who is a member of the Boy or Girl Scouts may wear their uniforms to school on the days on which they have a meeting.  
**Dress Down Days:** Casual clothes may be worn on dress down days. Clothes must be neat and clean. No bare midriffs, tank tops or cut offs of any kind are permitted.  
Clothing must be free of any offensive language or advertising.

## School Policies

The member schools of the Catholic Schools Alliance of Elk County are private institutions with established policies and regulations that are consistent with the Catholic identity and mission of each school individually and all member schools collectively. All policies and regulations have been adopted to enable the schools to operate in an orderly and fair manner reflective of a Christian philosophy. A parent or guardian enrolling a child into a member school constitutes parental/guardian agreement and acceptance of school policies as well as all provisions in the school's handbook. Parents/guardians should be aware of all policies and regulations and their enforcement. Parental and administrative cooperation regarding policy is essential for the welfare of the students served.



**Arrival of Students...**Students should arrive no earlier than 7:30 A.M. Doors will not be open prior to this time. Parents transporting children to school are asked to leave the children off at the Allenhurst Street entrance. After school parents are asked to pick up their children in front of the church or in the church parking lot. Please do not park in the bus zone areas.

**Tardiness...**Students who arrive after the first bell in the morning and in the afternoon are considered tardy and must be reported as such. A written excuse from the parents must be sent in to school explaining the reason and date for the tardiness. After 3 such times, students will be required to report to the office before they can be admitted to class.

**Early Dismissal...**The Principal is authorized to grant an early dismissal provided the request is made in writing by the parent. The request should be made before the time of dismissal. These requests are usually made for medical or dental appointments but requests for other legitimate reasons may be honored.

**NOTE: Shopping trips, hunting, fishing, concerts, etc. are NOT considered to be legitimate requests. All requests must be specific in nature. The reason for the excuse, along with the date must be given. If the student's excuse does not state the reason for the absence, the note will be returned with the student, and parents will be asked to rewrite the excuse with the specific reason given.**

**Vacations...**Parents may wish to take their children out of school because of family vacation plans. This request is considered an excused absence but must be limited to only one such absence per year. The following guidelines must be followed when this takes place:

1. A written request must be submitted to the principal at least one week prior to the departure date.
2. Parents must take into consideration how this time spent out of the classroom may affect the child's academic progress.
3. It is the student's responsibility to get the missed school work from the teachers and to complete all assignments by a specified date as determined by the teachers. Some of the work may be given to the student just prior to his or her departure; but due to the fact that it is difficult to determine classroom progress during the child's absence, the remainder of work will be given to the student on the day of his or her return to school.
4. Be advised that the parents will be expected to teach the material that a child has missed during this absence.
5. Incomplete assignments will ultimately affect a child's grades.
6. No trip will be approved for any student with 3 or more unexcused absences or for any student with more than 10 days of absence overall, whether the absences are legal or not.

**Lunch Hour...**Milk (chocolate, white, 2% and 1% chocolate) is available for all students in Grades K-8 who are interested. Milk money is collected every Friday morning for the following week, or parents may wish to pay for milk for the entire school year. A note will be sent home the first week of school informing the parents of the cost of milk. Our school participates in the National Milk Program. This program offers free and reduced prices for milk for qualifying families. Eligibility is based on family income. Applications for this program are available throughout the school year and may be acquired by contacting the school office. All children will have to carry a bag lunch since we do not have a cafeteria. Every effort will be made to make the lunch hour as enjoyable as possible. No child will be forced to eat his or her lunch. There will be a minimum of 15 minutes and a maximum of 30 minutes for each child to eat. Whenever possible the students will be taken outside to play after lunch. During the winter months no child will be forced to go outside to play. If a child is sick or does not like the cold weather, he or she may remain inside the school. No excuse is needed.

We only ask that each child behaves himself or herself in a Christian manner. Tossing food, screaming, and fighting will not be tolerated. No child who carries a lunch will be permitted to leave the school premises. Children may not go downtown for lunch unless accompanied by a parent. If a parent brings the child's lunch to school while classes are in session, they are asked to leave it on the milk cooler and it will be delivered to them. Please DO NOT interrupt classes!

**Sports...**Basic to the philosophy of the St. Leo's School and the mission statement of the Catholic Schools Office of the Diocese of Erie are the principles of growth in academics and Christian values for each student that we serve. To maintain our mission to the best of our ability requires each school to remain steadfast on its academic and spiritual course in all matters related to our educational efforts.

In order for our mission to be strong and viable, sports programs that involve our students should be aware of our mission and cooperate in its implementation for the long term development of our students.

All sports programs should be avenues which teach Christian values and take a stance to develop the full potential of every participant in so far as is possible.

We encourage sports organizations in which our students participate and parents of our students to develop and maintain guidelines which reinforce the vision that is central to our mission.

Sports guidelines that are formulated as a complement to this policy are presented as principles from which pastors, principals, teachers, coaches, and parents should act when dealing with our children. Guidelines consistent with our beliefs will serve to strengthen our programs and train our children for life.

## Chapter II: SCHOOL MANAGEMENT

<i>Class Size...</i>	Pre-School	(3 Year Olds)	9 per session
		(4 Year Olds)	12 per session
	Kindergarten	25	
	Grades 1 - 8	25	

***School Calendar...*** Saint Leo's School follows the Ridgway Area School District's Calendar because of busing. This calendar will be sent home the first week of school. Notices of any deviations to this calendar will appear in the Ridgway Record.

***School Closing...*** Throughout the school year there are various reasons for school delays, closing early or cancellations due to inclement weather, icy roads, floods, etc. Parents are requested to listen to the radio. Please do not call the rectory, or school. It is important that these lines be open at all times. Children should be taught what to do if they should ever be sent home early and you are not at home.

***Notification to parents concerning school records...*** Although the schools under the Diocese of Erie are not required by law to obey the Family Educational Rights and Privacy Act of 1974, the School Policies and Administrative Procedures for Elementary Schools, the handbook For the Erie Diocesan Schools has adopted similar guidelines in order to protect the rights of the students. This is to inform you briefly of the process taken for evaluating your child and maintaining the records. The Principal supervises the records of the students and will assist you if you have any further questions. In the elementary schools of the Diocese of Erie the following procedures are followed:

### Collection and Maintenance

As long as the child is in the school, statistical information as seen on the registration form and standardized tests will be kept in the child's file. Should any Category C (potential or temporarily used information such as legal or clinical findings, discipline memos, etc.) information be obtained on a child it will be filed separately and evaluated periodically and destroyed if its usefulness is no longer apparent.

Once the child leaves the school only the permanent folder which contains the minimum statistics and standardized achievement scores, with the academic records will be maintained in the inactive file. Each year the students are evaluated not only through the testing programs by the teachers, but also through a Diocesan Testing Program which uses standardized tests. Parents receive copies of the results of these evaluations through report cards, conferences, and computer printouts.

### Dissemination of Records

1. Parents have the right of access to all educational records. Should the need arise this right can be exercised by an appointment at a time mutually convenient to the parties concerned.
2. If a child transfers to another school (public or private) the school will automatically send the records once the new school requests them. Parents may receive a copy for a nominal fee if they so wish, but they must make the request.
3. The records will not be sent to a third party unless a parent or student, of a legal age, signs a release form.
4. Directory information which includes such information as a student's name, address, telephone number, birthdate, weight, dates of attendance, or awards will not be released to third parties (news release, honor rolls, athletic programs, etc.) without the signed release form unless a parent stipulates otherwise.
5. If, at the time the student leaves the school, there are any outstanding debts owed to the school, no transcripts will be sent until such time as the debts are resolved to the school's satisfaction.

## Chapter III: INSTRUCTIONAL PROGRAM

**Testing Program...**A testing program which includes standardized test of academic achievement and of mental ability in addition to the regular teacher evaluation program has been designed to provide information concerning the proficiency of all the children at Saint Leo's School.

**Report Cards...**A student's progress is evaluated through report cards which are sent home four times a year or after every nine weeks of school for Grades One through Four.

Kindergarten students receive a checklist three times a year. The first one at the November Parent/Teacher Conference; the second one at the end of February when optional conferences are offered; and at the end of May when a conference is necessary to sign the final copy of the checklist.

Grades Five through Eight receive a Progress Report three times a year with an Interim Progress Report being sent midway through each trimester.

**Parent-Teacher Conferences...**All parents are expected to attend a parent-teacher conference by the end of the second grading period. A private discussion is held to acquaint the parents with the progress of their child and recommendations are made for the child's continuing successful progress throughout the year. Parents desiring to confer with the faculty members and any other school personnel at any other time of the school year may do so by making an appointment to meet outside school hours.

**Textbooks...**Keeping books in good condition is the responsibility of each child. Should a child lose or destroy a book he or she must pay the full price of another book.

**Visitors...**Any adult entering the school for any reason should ring the bell first and wait to be admitted. They should then report to the school office. No child will be permitted to go to the door to visit with the parents of any other relatives or friends until there is approval from the principal or her representative. Parents waiting for children after school are asked to wait outside the building. No adults should be lingering in the hallways while school is in session.

**Homework may be picked up between the time of 2:15-2:30 only.**

**Spiritual Activities...**Besides the daily formal classroom instruction that provides the fundamental principles of our faith, the Religious Education Program at Saint Leo's School allows our children to participate in various liturgical services which helps them grow spiritually.

Rite of Reconciliation is provided every two or three months.

Mass is offered every First Friday, Holydays of Obligation, and one day a week during Lent and Advent.

Stations of the Cross are offered every Friday during Lent.

An annual retreat is offered for our 6th and 8th grade students.

May crowning is held annually.

**Homework...**Homework assignments have many purposes: to reinforce classroom lessons, to increase learning time and to foster independent study. Homework develops self-discipline, independence, and good work and study habits. It also helps give parents the opportunity to become acquainted with the skills which are being taught. Minimum time spent on homework: 10 minutes per grade level. Homework will not be assigned on weekends or over vacations.

(Note: on a rare occasion a child may have a test on a Monday; this would require some study and review time on their part.) Any child who misses school is responsible for making up whatever work is missed while he or she is absent. Teachers will consider length and nature of absence in determining when missed assignments are due.

### **Your responsibilities as a student concerning homework are:**

1. Write down all assignments.
2. Make sure you understand the assignment, when it is due, and how it should be done.
3. Budget your time to complete assignments, including any reading (such as Accelerated Reader) which you are responsible for.
4. Request help when needed; teachers will be glad to give extra help if you do not understand an assignment.
5. Do your homework neatly and hand it in on time.
6. Be sure you have supplies at home that you may need.
7. Limit television viewing and establish a regular routine for homework time.
8. Check your work before you hand it in.

**NOTE: Three missed homework assignments will result in a one hour detention. You may check homework assignments for the day at the e-mail address: [www.schoolnotes.com](http://www.schoolnotes.com)**

## Chapter IV: HEALTH CARE, PHYSICALS, AND MEDICATION

Regarding health care, the school should be notified of any fractures, communicable diseases, allergies, or long-term illnesses the child may have.

The health of the school children is monitored through screening and examination.



- ◆ Each child's height, weight, and vision are recorded annually.
- ◆ Hearing tests are given in Grades K, 1, 2, 3, and 7.
- ◆ Dental examinations are given in Grades 1, 3, and 7.
- ◆ Physical examinations are given in Grades 1 and 6.
- ◆ Scoliosis screening: Grades 6 and 7

**Parents will be notified if a child fails any screening or examination.**

According to the Pennsylvania School Health Code, each student in Grades 1, 6, and 11 is required to have a physical examination. This exam may be done by the student's family physician at any time throughout the school year, or, by the school physician at a designated time at school.

It is recommended that this exam be done by your family physician since this provides for continuity in your child's medical care. This exam will be at your expense. However, if you do not choose to have your child examined by your family physician, he/she may participate in the school exams to be scheduled at a later date during this school year. Genitalia will not be examined unless the parent/guardian requests it.

Students in designated grades will be given the exam by the school physician or dentist unless the school is notified in writing by the parent/guardian that the examination will be given by a private physician or dentist. A Private Physician or Dentist Examination Form must be obtained from the school, completed by the examiner and returned to the school.

Medications which are required to be administered during school hours must be accompanied by written directions from the parent/guardian and/or doctor regarding the name of the medication, the time(s) when it is to be administered, and the prescribed dosage.\* The school reserves the right to check with a parent or physician for confirmation of any student medication needs. It shall be the responsibility of the authorized personnel of the school to administer medication or first aid to any students. Non-prescription medication will be administered to students only as pre-approved through a Permission to Give Medication Form which is sent home to parents annually.

### *Pennsylvania Immunization Requirements...*

**The following immunizations are REQUIRED to enter school in Pennsylvania:**

1. 4 doses of Diphtheria/Tetanus\*  
the fourth dose MUST be given ON or AFTER the fourth birthday.
2. 3 doses of polio.
3. 2 doses of Measles\*\* - MMR.
4. 1 dose of Mumps\*\* - MMR.
5. 1 dose of Rubella (German Measles)\*\* - MMR.
6. 3 doses of Hepatitis B.
7. 1 dose of Varicella (Chicken Pox) vaccine or history of disease.
8. Children entering 7th grade. 3 doses of Tetanus\*; 3 doses of Diphtheria\*; 3 doses of Polio; 2 doses of Measles\*\*; 1 dose of Mumps\*\*;  
1 dose of Rubella\*\*; 3 doses of Hepatitis B; Age appropriate doses of Varicella (Chicken Pox) vaccine or history of disease.

Children in **ALL** grades (K-12) need the following vaccines: 3 doses of tetanus\*; 3 three doses of diphtheria\*; 3 doses of polio; 2 doses of measles\*\*;  
1 dose of mumps\*\*; 1 dose of rubella\*\*.

\* Usually given as DTP or DTaP or DT or Td

\*\* Usually given as MMR

Call your doctor, school or local health department for more information, or call 1-800-986-KIDS.

In the event of an emergency, the parent/guardian or other specified person will be notified as to the nature of the emergency. If necessary, first aid will be administered and emergency transportation to a medical facility will be provided.

Through the use of a specific curriculum, special activities, community support and resources, a strong and consistent administrative and faculty effort, rehabilitative guidance, and disciplinary procedures, each school will work to educate, prevent and intervene in the use and abuse of all drug, alcohol, or mood-altering substances by the entire student body.

As an extension of this policy, a set of rules, regulations and guidelines will be used by all school personnel when responding to drug, alcohol, or mood-altering substance situations.

## Chapter V: FINANCES

**TUITION:** As adopted at the January 21, 1992 School Board Meeting with appropriate motions and duly voted upon, the following paragraphs describe the formal requirements to be enacted by the School Board and Administration of Saint Leo's School.

These measures are not to be construed as an action to deprive any child of a quality Catholic education but were implemented as a means to provide a better opportunity to assure the School can establish a sound fiscal operation.

1. Tuition rate decisions for the school year shall be determined by February 28th of the preceding year.
2. A tuition assistance form and payment schedule must be signed and returned by all families by May 14th. If tuition assistance request form is not received by May 15th the request may not be granted. However, realizing that financial hardships may occur unexpectedly at any time, families may request tuition assistance at any time throughout the year as need be. All requests will be reviewed by the School Board as promptly as possible.
3. If tuition assistance is granted, the family will receive written approval by June 30th.

No student will be denied admission to St. Leo's school because of financial need; however all avenues of aid must be pursued for families who have an inability to pay a part or all of the tuition. As the school year progresses, the School Board must be informed of extenuating circumstances that would prohibit immediate payment of tuition. Arrangements for financial assistance will be made to alleviate any undo hardships.

Withholding of student grades or diplomas, denial of admission or continuance of enrollment for the following school year, or withholding of records for transfer to another school may result if there is a failure to make satisfactory arrangements for payment of unpaid balances or request for financial assistance.

All financial matters such as aid applications, Tuition Preference Form, and individual account status will be handled in a confidential manner. Communications from the school to parents regarding financial concerns will not be made through the student.

### Conditions of Assistance and Payments:

**1. PAYMENT:** Beginning with the 2003-2004 school year, St. Leo School has opted to avail themselves of the services of FACTS (Fast Auto Cash Transfer System), a tuition management agency. FACTS is a convenient way to make regular tuition payments. Payments through FACTS are made automatically from a checking, savings, or custodial account. Flexible payment options and internet access to your account are additional benefits. A nonrefundable fee is required for enrollment in FACTS.

### 2. ASSISTANCE:

#### OPTION A - TUITION ASSISTANCE

To apply for Option A the following steps must be taken:

1. Applications to the Star Foundation must have been submitted by the date designated on the form.
2. A duplicate copy of all the forms that were sent to the Star Foundation must also be submitted to St. Leo's School.

#### OPTION B - SCHOOL WORK PROGRAM OPTION

A maximum of \$300 will be allotted for taking part in the following programs:

1. Work Bingo - Saturday evening from 6:00-9:30 once every four or five weeks from June 2007-August 2008.
2. Teach REP
3. Work for the Bi-Lo Grocery Program 40 hours per year.

TUITION COSTS 2007 - 2008 School Year		REGISTERED	NON-REGISTERED
<b>Pre School</b>			
Age 3	10 Month Plan Full Payment	\$ 83.00 \$ 830.00	\$ 83.00 \$ 830.00
Age 4	10 Month Plan Full Payment	\$ 114.00 \$ 1140.00	\$ 114.00 \$ 1140.00
<b>Grades K-8</b>			
1 child	10 Month Plan Full Payment	\$ 208.00 \$ 2080.00	\$ 245.00 \$ 2450.00
2 children	10 Month Plan Full Payment	\$ 270.00 \$ 2700.00	\$ 319.00 \$ 3190.00
3 children	10 Month Plan Full Payment	\$ 333.00 \$ 3300.00	\$ 384.00 \$ 3844.00
4 children	10 Month Plan Full Payment	\$ 374.00 \$ 3740.00	\$ 435.00 \$ 4345.00

Families that are **NOT** registered members of St. Leo Parish are required to pay an additional 20% as noted above.

## GOVERNMENT PROGRAMS

Act 89	Remedial Math Teacher ( <i>2 full days a week</i> ) Advanced Math Teacher ( <i>1 full day a week</i> ) Language Arts Enrichment Teacher ( <i>1 full day a week for 1/2 year</i> )
Chapter I	Remedial Reading Teacher ( <i>2 1/2 days per week</i> )
Speech Therapist	( <i>1/2 day per week</i> )
School Psychologist	- For testing as the need arises
School Nurse	1/2 day per week ( <i>on call as needed</i> )
Act 90	Approximately \$20.00 ( <i>per student for instructional materials</i> )
Act 195	Approximately \$35.00 ( <i>per student for textbooks</i> )
Chapter I	Technology-computers, CD-Roms, etc. ( <i>approximately \$7.50 per student</i> )
Bus program	
Drug Program	
National Milk Program	

## EXTRA-CURRICULAR ACTIVITIES AND ORGANIZATIONS

### *Yearly Events...*

Various luncheons throughout the school year for the children in Grades K-8  
Halloween, Christmas and Valentine's Day parties for the children in Grades K-4  
Science Fair for students in Grades 7-8  
Field trip to Wallops Island for interested students in Grade 8. (Science)  
Stations on Fridays during Lent for all the students in Grades 1-8  
Mass on first Fridays, Holydays and special feasts  
8th grade banquet to honor our graduates  
Celebration of Catholic School Week  
Parent-Teacher conferences  
Blessing of the throats and the presentation of Ashes  
Sports Day for all our students and families  
Various field trips  
7th Grade service project trip to Erie  
8th Grade class trip  
May Crowning  
Sports Banquet  
Book Fair  
Christmas Musical  
St. Jude Math-a-Thon  
Spring Play (Grades 5-8)

## ORGANIZATIONS

St. Leo's School Board, St. Leo's Home and School Association, St. Leo's Sports Association, Children's Choir,  
Lions Basketball team, Lions Cheerleading Squad, Altar Servers, Elementary Band

## St. Leo's An Accredited School

St. Leo School is proud to say that we are an accredited school, having received accreditation through standards established by the Middle States Association of Colleges and Schools and administered by the Commission on Elementary Schools. After completing a self-study during the 1995-1996 school year, and a subsequent visit by a team of Middle States evaluators in the fall of 1996, accreditation was granted by the Commission.



Over the last ten years the faculty and staff have made great strides to make improvements within the school. Throughout the 2005-2006 school year, a new plan was written by the faculty in order to meet reaccreditation standards. In the spring of 2006, a formal plan was submitted to the Middle States Association for review. This was followed by another team visit of evaluators in October of 2006. During this visit, the evaluators compiled a list of commendations and recommendations; all standards were met. It is with great pride and pleasure that as of May, 2007, we have been granted reaccreditation by the Middle States Association.



I hereby acknowledge receipt of the Student Calendar/Handbook for St. Leo's School.

I understand that the Calendar/Handbook contains the rules and policies of the school that are to be followed by all students.

Parent/Guardian (please print) \_\_\_\_\_

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Teacher \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

***PLEASE RETURN THIS FORM TO THE SCHOOL WITH YOUR SIGNATURE.—Thank you***

# August 2007



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JULY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	SEPTEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 BLeST In-Service DuBois	21	22	23	24	25
26	27 Teacher In-Service	28	29	30 FIRST DAY OF SCHOOL	31	

# September 2007

*Unity of faculty, staff and parents reflect an attitude of care and concern for the children we serve. Being supportive of each other and one another's endeavors creates a pleasant environment and provides a positive atmosphere for the students.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AUGUST 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	OCTOBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					<b>1</b>
<b>2</b>	<b>3</b> LABOR DAY NO SCHOOL	<b>4</b> Faculty Meeting	<b>5</b>	<b>6</b>	<b>7</b> First Friday Mass 8:30 am	<b>8</b> Blessed Mother's Birthday
<b>9</b> Grandparent's Day	<b>10</b> School Board 6:00 pm	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b> Picture Day	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b> Autumn Begins	<b>24</b> Home and School 7:00 pm	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>						

# October 2007

*Justice is the virtue that inclines a person to give whatever is due to God, to one's neighbor, and to oneself. Justice includes the virtues of religion, obedience, truthfulness, gratitude, liberty, and piety.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b>	<b>2</b> Faculty Mtg.	<b>3</b>	<b>4</b>	<b>5</b> First Friday Mass 8:30 am	<b>6</b>
	<b>Stanford Testing</b>					
<b>7</b> Feast of Our Lady of the Rosary	<b>8</b> School Board 6:00 pm	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
	<b>Make-Up Stanfords</b>					
	Columbus Day Observed					
<b>14</b> Winnie the Pooh's Birthday	<b>15</b>	<b>16</b> Interim Progress Grades 5-8	<b>17</b>	<b>18</b>	<b>19</b> Mr. Marroni Day	<b>20</b>
<b>21</b>	<b>22</b> Home & School 7:00 pm	<b>23</b>	<b>24</b> School Lunch	<b>25</b>	<b>26</b> Halloween Party Grades K-4	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>  Halloween	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SEPTEMBER 1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p> </div> <div style="width: 45%;"> <p>NOVEMBER</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p> </div> </div>		

# November 2007

*Service is a hallmark of Christian living. The words of St. Francis of Assisi, "It is in giving that we receive," come to life in the daily acts of service which we provide. May we continue to imitate the greatest servant, Jesus.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OCTOBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	DECEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			<b>1</b>  <b>All Saints Day</b> <b>Mass 12:05 pm</b>	<b>2</b>  <b>First Friday Mass</b> <b>8:30 am</b>  <b>All Souls Day</b>	<b>3</b>
<b>4</b>  Daylight Savings Time Ends	<b>5</b>	<b>6</b>  <b>Report Cards</b> <b>Grades 1-4</b>  <b>Faculty Mtg.</b> Election Day	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>  American Education Week Veterans Day	<b>12</b>  <b>School Board</b> <b>6:00 pm</b>	<b>13</b>	<b>14</b>	<b>15</b>  <b>PARENT TEACHER CONFERENCES</b> <b>3:00 - 6:00 pm</b>	<b>16</b>  <b>8:00 am - Noon</b> <b>NO SCHOOL</b>	<b>17</b>  <b>Mickey Mouse's</b> <b>Birthday</b>
<b>18</b>  <b>Mickey Mouse's</b> <b>Birthday</b>	<b>19</b>	<b>20</b>	<b>21</b>  <b>Early Dismissal</b> <b>1:15 pm</b>	<b>22</b>  <b>Thanksgiving Day</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>VACATION</b>		<b>28</b>	<b>29</b>	<b>30</b>	
<b>25</b>  <b>Feast of Christ the King</b>			<b>28</b>  <b>SCHOOL RESUMES</b>			

# December 2007

*Service is a hallmark of Christian living. The words of St. Francis of Assisi, "It is in giving that we receive," come to life in the daily acts of service which we provide. May we continue to imitate the greatest servant, Jesus.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
NOVEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					<b>1</b>
<b>2</b> First Sunday of Advent	<b>3</b>	<b>4</b> Faculty Mtg.	<b>5</b>	<b>6</b> St. Nicholas Day	<b>7</b> First Friday Mass 8:30 am	<b>8</b> Feast of the Immaculate Conception
<b>9</b>	<b>10</b> School Board 6:00 pm	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> Christmas Party	<b>21</b> Early Dismissal 1:15 pm	<b>22</b>  Winter Begins
<b>23</b>	<b>24</b> Christmas Eve	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
	<b>VACATION</b>					
<b>30</b>	<b>31</b> VACATION New Year's Eve	Christmas Day				

# January 2008

*Faith is an act of believing or a message that is believed. We must have a commitment to the values of our faith in our words and in our deeds that reflect a true dedication to our faith. We must put our faith into action.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		<b>VACATION</b>		SCHOOL RESUMES Faculty Mtg.	First Friday Mass 8:30 am	
		New Year's Day				
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
	School Board 6:00 pm					
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
	Martin Luther King, Jr. Birthday	Interim Progress Grades 5-8				Reverse Raffle
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	DECEMBER      1      FEBRUARY 2 3 4 5 6 7 8      1 2 9 10 11 12 13 14 15      3 4 5 6 7 8 9 16 17 18 19 20 21 22      10 11 12 13 14 15 16 23 24 25 26 27 28 29      17 18 19 20 21 22 23 30 31      24 25 26 27 28 29	
<b>CATHOLIC SCHOOLS WEEK    JAN. 27 - FEB. 2    "CATHOLIC SCHOOLS: Light the Way"</b>						

# February 2008

*For all who seek to explain the true meaning of love, the resource to use is the Gospel. The person who exemplifies the true meaning of love for us is Jesus; therefore, we should become familiar with the words and actions of Jesus in the Gospel, and pass this knowledge on to others.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JANUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					<b>1</b>  <b>First Friday Mass</b> <b>8:30 am</b>	<b>2</b>
MARCH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					<b>CATHOLIC SCHOOLS WEEK</b>	
						Groundhog Day
<b>3</b>  <b>Preschool and Kindergarten Registration</b> <b>1:00-3:00 pm</b>	<b>4</b>  <b>Preschool and Kindergarten Registration</b> <b>5:30-7:30 pm</b>	<b>5</b>  <b>Faculty Mtg.</b>	<b>6</b>  <b>Ash Wednesday Mass</b> <b>8:30 am</b>  <small>Ash Wednesday</small>	<b>7</b>	<b>8</b>  <b>Stations of the Cross</b> <b>11:00 am</b>	<b>9</b>
<b>10</b>	<b>11</b>  <b>School Board</b> <b>6:00 pm</b>	<b>12</b>  <small>Abraham Lincoln's Birthday</small>	<b>13</b>	<b>14</b>  <b>Valentine Party</b> <b>Grades Pre-4</b>  <small>Valentine's Day</small>	<b>15</b>  <b>Stations of the Cross</b> <b>11:00 am</b>	<b>16</b>
<b>17</b>	<b>18</b>  <small>Presidents Day</small>	<b>19</b>	<b>20</b>	<b>21</b>  <b>Teacher In-Service</b> <b>NO SCHOOL</b>	<b>22</b>  <b>WINTER BREAK</b> <b>NO SCHOOL</b>  <small>George Washington's Birthday</small>	<b>23</b>
<b>24</b>	<b>25</b>  <b>Home &amp; School</b> <b>7:00 pm</b>	<b>26</b>  <b>Kindergarten Checklist</b> <b>sent out</b>	<b>27</b>	<b>28</b>	<b>29</b>  <b>Stations of the Cross</b> <b>11:00 am</b>	

# March 2008

*In the Gospels, Jesus instructs us to be forgiving persons. He wants us to be reconciled with all those who offend us. We must model this behavior for others.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FEBRUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29						1
APRIL 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						
2	3	4 Progress Reports Grades 5-8  Faculty Mtg.	5	6	7 First Friday Mass 8:30 am Stations of the Cross	8
9  Daylight Saving Time Begins	10 School Board 6:00 pm	11	12	13	14 Stations of the Cross 11:00 am	15
16	17	18	19	20	21 EASTER BREAK NO SCHOOL	22
<b>HOLY WEEK</b>						
Palm Sunday	St. Patrick's Day			Spring Begins	Good Friday	
23  Easter	24	25	26	27	28	29
<b>EASTER BREAK / SNOW MAKE-UP DAYS</b>						
30	31 SCHOOL RESUMES					



# May 2008

*We have been baptized to live the newness of life of the Church. Each day our courage must be renewed. We must have the courage to do the right thing for the children. After all, the cause of Catholic education is the cause of Jesus and of the Gospel in the service of children.*



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
APRIL 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JUNE 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30			<b>1</b>  Ascension Thursday Mass 12:05  May Day	<b>2</b>  First Friday Mass 8:30 am May Crowning Mrs. Detwiler Day	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b>  Faculty Mtg.	<b>7</b>	<b>8</b>  Kindergarten Orientation 9:00 am-10:00 am	<b>9</b>  Spring Clean Up	<b>10</b>
<b>TEACHER APPRECIATION WEEK</b>						
		National Teacher's Day				
<b>11</b>  Mother's Day	<b>12</b>  School Board 6:00 pm	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>  Armed Forces Day
<b>18</b>	<b>19</b>	<b>20</b>  8 <sup>th</sup> Grade Banquet	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>  NO SCHOOL  Memorial Day	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>

# June 2008



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
<b>1</b>	<b>2</b>	<b>3</b> Sports Day	<b>4</b> 8 <sup>th</sup> Grade Graduation Mass and Awards Day	<b>5</b> LAST DAY OF SCHOOL	<b>6</b> Teacher In-Service	<b>7</b>	
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Flag Day	
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	
<b>29</b>	<b>30</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>MAY</p> <p style="text-align: center;">1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p> </div> <div style="width: 45%;"> <p>JULY</p> <p style="text-align: center;">1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p> </div> </div>					

# July 2008



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 Independence Day	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	<p>JUNE</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>	<p>AUGUST</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>